



Derby and Derbyshire Safeguarding Children Partnership Terms of Reference for Subgroups

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Derby and Derbyshire Core Business Group

Membership

Chair

- Independent Chair – Derby and Derbyshire Safeguarding Children Partnership

Derby City Council

- Director of Early Help and Children's Social Care

Derbyshire County Council

- Service Director (Early Help and Safeguarding)
- Service Director (Performance, Quality and Partnerships)

Derbyshire Constabulary

- Head of Child Safeguarding, Detective Superintendent Crime Support

NHS Derby and Derbyshire Integrated Care Board

- Assistant Director for Safeguarding Children/ Lead Designated Nurse for Safeguarding Children

Derby and Derbyshire Safeguarding Children Partnership

- Partnership Manager
- Business Services Officer

Purpose

- Progress matters required and delegated by the Executive Board and/or the Chief Officer Group.
- Coordinate the work of the Partnership Subgroups to ensure that the Executive Board receives timely and fully informed reports and advice on areas of priority or concern.
- Explore concerns with performance, risk, service pressures, business priorities, demand and finance in detail, prior to presentation of options/solutions to the Executive Board and Chief Officer Group.
- Agree additions/amendments to the standard Board/COG agendas and prepare Partnership reports on a multi-agency basis.
- Bring to the attention of the Executive Board/Chief Officer Group any matters of urgency or escalation, having explored options for resolution for recommendation to the Board/COG.
- Consider and respond to applications for financial support from the Partnership for specific initiatives from groups within Derby and Derbyshire.
- Provide a summary report to each Executive Board of matters considered by the Core Business Group for information and transparency.

Reporting Arrangements

The Chair will report a quarterly summary of key activity and outcomes to each quarterly meeting of the Executive Board.

Standing Agenda

- Minutes of Chief Officer Group, Executive Board
- Issues arising from subgroups/working groups
- Rapid reviews and Case Reviews
- Finance
- Inspection of safeguarding arrangements (local providers)
- Risk Register review
- Exec Board agenda

Derby and Derbyshire Quality Assurance Group**Core Membership****Co-Chairs**

- NHS Derby and Derbyshire Integrated Care Board- Assistant Director for Safeguarding Children,
- Derbyshire County Council - Service Director (Performance, Quality and Partnerships)

Derby City Council

- Head of Service, Children's Quality Assurance
- Head of Service, Social Care Fieldwork
- Head of Service, Early Help

Derbyshire County Council

- Head of Quality, Performance and Participation
- Head of Child Protection and IRO Service
- Assistant Director of Early Help and Safeguarding Services
- Child Protection Manager; Education and Learning

Derbyshire Police

- Detective Chief Inspector (PPU)

Derbyshire Health Care Foundation Trust

- Assistant Director for Safeguarding Children

NHS Derby and Derbyshire Integrated Care Board

- Designated Nurse for Safeguarding Children
- Designated Doctor for Safeguarding Children

Derbyshire Community Health Services

- Head of Safeguarding

Chesterfield Royal Hospital Foundation Trust

- Head of Safeguarding and Prevent Lead

University Hospitals of Derby and Burton

- Head of Safeguarding and Vulnerable People Team

The Probation Service

- Senior Probation Officer

Derby and Derbyshire Safeguarding Children Partnership

- Strategic Performance and Quality Assurance Officer
- Business Services Officer

Virtual membership

Derby City Council

- Principal Public Health Manager
- Head of Service, Education and Skills

Derbyshire County Council

- Assistant Director, Clinical Effectiveness Public Health

Circulation (papers only)

- Derbyshire Fire and Rescue Service
- East Midlands Ambulance Service

Legal advice will be available for specific issues from the local authority Head of Service, Children and Adult Care Legal Services

Core members are asked to attend all meetings with virtual members attending when requested. 'Papers only' members will receive subgroup communications and may be asked to attend to discuss specific items.

Representatives at the meeting will ensure that relevant information is shared to and from the Quality Assurance subgroup, including within their own organisations and with providers they commission.

To promote effective communication and engagement, specific groups of agencies may work in partnership to represent each other so that the widest audience and engagement with agencies who have similar roles can be achieved. This will also provide the opportunity for closely related activity to be analysed more succinctly by organisations with shared and similar roles.

Purpose

- The overall purpose of the subgroup is to:
- provide the Executive Board with assurance about the quality and effectiveness of multi-agency safeguarding practice within Derby and Derbyshire, and
- identify where improvement actions may be needed to strengthen multi-agency safeguarding practice, and monitor the impact of agreed improvement plans

Activity

- To develop, monitor and report on a quality assurance framework which reflects national statutory requirement, and supports a local approach. To include
 - an annual programme of multi-agency audit activity and other quality assurance

activities which may be required to monitor and evaluate the quality of multiagency safeguarding practice*

- service user and practitioner feedback
- analysis of performance data
- To identify where there may be emerging or increasing risks to children and young people and take action to understand and mitigate against these risks. When necessary, escalate the risk and actions being taken to provide assurance to the Safeguarding Partnership, to enable it to carry out its statutory responsibilities.
- To make recommendations to the Safeguarding Partnership for action to be taken by specific agencies, panels or multiagency groups regarding improvement in practice.
- monitor and evaluate the effectiveness of the local safeguarding arrangements including the quality and impact of partnership working and the extent to which agencies are meeting the requirements of Working Together
- Ensure that the local arrangements for monitoring and evaluation include a focus on all vulnerable groups for example children who are privately fostered
- Ensure that the local arrangements are effective and cooperate with neighbouring children's services authorities and Safeguarding arrangements
- Ensure liaison with the Adult Safeguarding Board.
- Ensure that the performance and quality framework is regularly reviewed and monitored, and that this framework captures a range of relevant multi-agency data to understand local performance and outcomes.

Multi-agency audits will take place at least twice per year based on identified priorities. However, the Quality Assurance subgroup will consider any local or national emergencies that may impact on the capacity of one or more agencies to engage in the audit process.

Reporting Arrangements

The Subgroup Co-Chairs will report a quarterly summary of key activity and outcomes, performance and quality assurance data to each quarterly meeting of the Executive Board.

Representatives will share with the subgroup the nature, purpose and outcomes of any relevant internal quality assurance work and should assume that reports and information will be shared as appropriate within the partnership. Issues of confidentiality or sensitivity should be made clear at the time of submission and thought should be given to redacting/anonymising sensitive information. Information sharing within the partnership is covered by the DDSCP Information Sharing Agreement.

The group may additionally convene task groups as necessary, to take forward aspects of the action plan. These may be chaired by a member of the sub-group and may include individuals outside the group. They should be joint Derby/Derbyshire groups, where this is appropriate. Task groups will have a specific focus and timescale and the task group chair will be responsible for progressing the task and reporting back to the sub-group.

The group will receive reports at least annually from key agency representatives to evidence agency implementation of agreed strategies, internal quality assurance work undertaken, the assurance gained from these processes and key learning themes and actions.

Meeting Arrangements

The Quality Assurance Subgroup will meet quarterly but may meet more frequently when required.

Standing Agenda

- Information sharing from providers to ensure key safeguarding themes impacting on local children and young people are considered
- Issues arising from / for DDSCP groups
- Progress with action plans including feedback from task groups and operational groups
- Performance reports, Quality Assurance and user feedback as applicable
- National developments and emerging local issues, with a focus on co-ordination of activity

Derby and Derbyshire Child Safeguarding Practice Review Group

Core Membership

Co-Chairs

Derby City Council

- Director of Early Help and Children's Social Care

Derbyshire County Council

- Service Director, Early Help and Safeguarding

Vice Chair

- **NHS Derby and Derbyshire Integrated Care Board** Assistant Director for Safeguarding Children/ Lead Designated Nurse for Safeguarding Children

Derby City Council

- Head of Service, Children's Quality Assurance Derby City Council
- Representative for the Service Director of Learning and Skills

Derbyshire County Council

- Assistant Director, Early Help and Safeguarding
- Assistant Director, Education Improvement
- Head of Child Protection

NHS Derby and Derbyshire Integrated Care Board

- Assistant Director for Safeguarding Children/Lead Designated Nurse for Safeguarding Children
- Designated Doctor Safeguarding Children
- Designated Nurse for Safeguarding Children

Derbyshire Police Detective

- Detective Chief Inspector (PPU)

Derbyshire Healthcare NHS Foundation Trust

- Head of Safeguarding Children

University Hospitals of Derby and Burton NHS Foundation Trust

- Head of Safeguarding and Vulnerable People
- Specialist safeguarding practitioner (Lead for safeguarding children)

Derbyshire Community Health Services NHS Foundation Trust

- Head of Safeguarding

Chesterfield Royal Hospital

- Head of Safeguarding, Prevent Lead

The Probation Service

- Senior Probation Officer

Derby Homes

- Head of Housing Management

Legal Services

- Advice to the Panel will be provided by the local authority nominated lawyer from either Derby or Derbyshire Legal Services

Derby and Derbyshire Safeguarding Children Partnership

- Child Safeguarding Practice Review Manager
- Business Services Officer

Others to join, dependant on nature of case

- East Midlands Ambulance Service
- Youth Offending Service

Purpose and Activity

The CSPR Group will be responsible for identifying and reviewing serious child safeguarding cases which, in their view, raise issues of importance in relation to their area. The group commissions and oversees the review of those cases, where they consider it appropriate for a review to be undertaken. The CSPR Group is responsible for identifying improvements to practice and protecting children from harm, highlight commonly-recurring areas that may need further investigation (whether leading to a local or national review), and share learning, including from success, that could lead to improvements to local safeguarding arrangements.

The CSPR Group will ensure that:

- Rapid reviews are undertaken according to regulations and national guidance, and the review report shared with the National Child Safeguarding Practice Review Panel.
- Child Safeguarding Practice Reviews are undertaken and published according to regulations and guidance under Working Together 2018, where the specified criteria are met
- All organisations effectively undertake their roles in respect of reviews, including participation, as required, in specific panels
- Effective scrutiny and challenge of local safeguarding arrangements is delivered through the review of individual cases, driving forward a learning culture for the whole area
- Draft reports are subject to effective and robust challenge prior to being recommended to the Executive Board for final approval and adoption

- Thematic analysis of cases across the Partnership area is carried out and strategic responses identify areas for improvement and the methods by which this is achieved
- Learning from individual cases or thematic reviews (locally and nationally) is disseminated widely across partner agencies
- Staff in all agencies are aware of the outcomes of reviews and their part in action plans
- Updates are received from the Action Planning subgroup and that action plans are completed
- Media coverage is appropriately managed

Reporting Arrangements

The subgroup chairs will report quarterly to the Executive Board. This will include a quarterly summary of key activity and outcomes, performance and quality assurance data.

Outcome, performance and quality assurance data will also be provided to the QA subgroup, as required.

Standing Agenda

- Local case reviews (including rapid reviews) including feedback from task groups and operational groups
- Issues arising from the Action Planning subgroup and from/for DDSCP groups as required
- National developments and emerging local issues, with a focus on co-ordination of activity
- Forward planning and consideration

The Chairs act as co-Chairs and are present for the whole of each meeting of the group. Each will chair the section of the meeting considering cases based in the other local authority area.

Cases relating to individual local authority areas are grouped on each agenda in order and invitations to external partner organisations/individuals will be managed to effective management of information sharing.

Derby and Derbyshire Case Review Action Planning Group

Membership

Co-Chairs

Derby City Council

- Director of Early Help and Children's Social Care

Derbyshire County Council

- Service Director, Early Help and Safeguarding

Derby City Council

- Head of Service, Children's Quality Assurance Derby City Council
- Head of Service, Children's Social Care Fieldwork

Derbyshire County Council

- Assistant Director, Early Help and Safeguarding
- Assistant Director, Education Improvement
- Head of Child Protection
- Principal Social Worker

NHS Derby and Derbyshire Integrated Care Board

- Assistant Director for Safeguarding Children/ Lead Designated Nurse for Safeguarding Children
- Designated Nurse Safeguarding Children
- Designated Doctor Safeguarding Children

Derbyshire Police Detective

- Detective Chief Inspector (PPU)

Derbyshire Healthcare NHS Foundation Trust

- Head of Safeguarding Children

University Hospitals of Derby and Burton NHS Foundation Trust

- Specialist safeguarding practitioner (Lead for safeguarding children)

Derbyshire Community Health Services NHS Foundation Trust

- Head of Safeguarding

Chesterfield Royal Hospital

- Head of Safeguarding, Prevent Lead

The Probation Service

- Senior Probation Officer

Derby and Derbyshire Safeguarding Children Partnership

- Child Safeguarding Practice Review Manager
- Strategic Performance and Quality Assurance Officer
- Business Services Officer

Others to join, dependant on nature of case

Purpose and Activity

The Case Review Action Planning Group will take account of the findings from their own local reviews and from all national reviews, with a view to considering how identified improvements should be implemented locally, including the way in which organisations and agencies work together to safeguard and promote the welfare of children.

The Case Review Action Planning Group will ensure that:

- Action plans from reviews are Specific, Measurable, Achievable, Realistic and Timely and are effectively and fully implemented, monitored and evaluated
- Actions for other subgroups and partner agencies are identified and feedback is obtained, including commissioning of assurance and audit activity, to progress the implementation of recommended improvements and evidence their completion.
- Convene task groups as necessary, to take forward aspects of the action plans. These will be chaired by a member of the subgroup and may include individuals outside the

group. Task groups will have a specific focus and timescale and the task group chair will be responsible for progressing the task and reporting back to the subgroup

- Learning from individual cases or thematic reviews (locally and nationally) is disseminated widely across partner agencies
- Staff in all agencies are aware of the outcomes of reviews and their part in action plans

Reporting Arrangements

The subgroup will report to the Child Safeguarding Practice Review Group at each meeting and to the Executive Board through the report provided by the Child Safeguarding Practice Review Group.

Standing Agenda

- Local case review (including rapid reviews) action plans
- Progress with action plans including feedback from task groups and operational groups

Derby and Derbyshire Education Subgroups

(There is a subgroup in each area that share the same terms of reference)

Membership

- Subgroup Chair/s – nominated representative/s from the education sector
- Subgroup Vice Chair/s – nominated representative/s from the education sector
- **Representatives from education sector**
 - Primary schools
 - Secondary schools
 - Special schools
 - Colleges
- Child Protection Manager for Derbyshire schools, Derbyshire County Council (Derbyshire only)
- Representative from the Virtual School
- Representative from Derbyshire Police
- Representative from Learning, Inclusion and Skills, Derby City Council / Education Improvement Service, Derbyshire County Council
- Representative from School Nurse Service for Looked after Children
- Representative from Starting Point, Derbyshire County Council / Initial Response Team & Reception, Derby City Council
- Representative from Community Safety Unit, Derbyshire County Council / Community Safety & Integration Service, Derby City Council
- Drug Education Consultant, Derbyshire County Council (Derbyshire only)
- Representative from Early Help Services

- Representative from Learning and Development, Derbyshire County Council (Derbyshire only)
- Representative from the Office of the Police Crime Commissioner
- Health & Wellbeing Advisory Consultant, Derbyshire County Council (Derbyshire only)
- Representative from Public Health, Derby City Council (Derby only)

- **Derby and Derbyshire Safeguarding Children Partnership**
- Independent Lay Member
- Vulnerable Children and Young People Development Officer
- Business Services Officer

Attendance by representatives from education establishments will be monitored to ensure effective representation.

Purpose and Activity

The Education Subgroups are responsible for working on behalf of the Safeguarding Partnership to promote good safeguarding practice and keeping children safe across the education sector.

The two primary objectives of the Education Subgroup will be to help:

- Co-ordinate what is done across the education sector for the purposes of safeguarding and promoting the welfare of children; and
- Ensure the effectiveness of what is done, through quality assurance of local safeguarding arrangements in education settings.

It will support the achievement of those objectives by:

- Reporting on significant changes and developments in any statutory and non-statutory safeguarding guidance impacting on the education sector and consult / assess for any impact.
- Assisting all education providers to carry out their statutory / local duties and powers in relation to keeping children safe.
- Identifying and encouraging best practice through information sharing amongst all education settings. This includes show casing good practice using case studies, reflective discussion, and producing where needed guidance and good practice models.
- Assisting the police, local authority, health, external partners, and agencies with the endorsement / promotion of campaigns and initiatives to help improve safeguarding children within the education sector.
- Reporting on any significant changes and developments in local authority children's services, health, police, and other partners and consult / assess for any safeguarding impacts for all education providers.
- Assisting with the development, implementation, and monitoring of any new or updated Derby and Derbyshire Safeguarding Children policies, procedures and guidance.
- Reviewing, monitoring, and reporting to the Safeguarding Partnership on quality assurance about safeguarding children within all education provision.
- Reviewing and reporting on learning arising from child safeguarding practice reviews, ensuring outcomes and actions are fed back to all education providers.

- Identifying and reporting to the Safeguarding Partnership any critical issues and concerns arising within all education providers.

Reporting Arrangements

The Education Subgroup will meet on a quarterly basis with provision for additional meetings or task and finish groups as necessary. The Chairs of the Education Subgroups will report to the Executive Board on a biannual basis.

Standing Agenda

- Information sharing from education providers and other partners to ensure key safeguarding themes impacting on local children and young people are considered
- Issues arising from / for DDSCP Executive Board and subgroups
- Progress with action plans, including feedback from task groups and operational groups
- Performance reports, quality assurance and user feedback as applicable
- National developments and emerging local issues, with a focus on co-ordination of activity

Derby and Derbyshire Exploitation and Vulnerable Young People Group

Core membership

Joint Chairs

- Derbyshire County Council - Head of Child Protection
- Derby City Council - Strategic Director People's Services

Derby City Council

- Director of Early Help and Children's Social Care
- Head of Children's Quality Assurance
- CRE Lead - Child Protection Manager
- Prevent and Integration Manager, Community Safety
- Specialist Education Officer, Virtual School for Looked After Children

Derbyshire County Council

- Child Protection Manager Education and Learning
- Public Health Lead - Sexual and Reproductive Health
- Community Safety Manager
- Starting Point - Head of Service
- CRE/Missing/Vulnerable children - Child Protection Manager
- Assistant Director, Access and Inclusion

Derbyshire Constabulary

- Detective Inspector
- #### **Office of Police and Crime Commissioner**

- Commissioning and Grants Officer

Derbyshire Health Care Foundation Trust

- CAMHS - Children's Services Divisional Clinical Lead

Derbyshire Community Health Services Foundation Trust

- Safeguarding Specialist Practitioner for Children

NHS Derby and Derbyshire Integrated Care Board

- Assistant Director for Safeguarding Children/ Lead Designated Nurse for Safeguarding Children
- Designated Nurse for Looked after Children City and County
- Designated Nurse Safeguarding Children

University Hospitals of Derby and Burton NHS Trust

- Named Nurse Safeguarding Children

Chesterfield Royal Hospital NHS Foundation Trust

- Named Nurse Safeguarding Children

Education

- Nominated Secondary Head Teacher
- Nominated Special School Head Teacher

PVI Sector

- Service Manager, Derby & Derbyshire C.A.R.E.S. Catch 22 CRE Service
- CEO Safe and Sound
- CGL Service Manager (Substance misuse)

Derby and Derbyshire Safeguarding Children Partnership

- Vulnerable Children and Young People Development Officer
- Business Services Officer

Membership providing reports or as required**Derby City Council**

- Service Director- Learning, Inclusion and Skills
- Head of Specialist Services
- Public Health Manager
- Head of Service - Adult Care
- Head of Service - Early Help
- Deputy Head of Service Early Help/ Principal Education Welfare Officer
- Head of Service - Social Care Fieldwork
- Principal Social Worker
- Head of Environmental Protection, Housing Standards, Licensing and Emergency Planning
- Community Safety Manager
- Head of Direct Services, Integration & Direct Services, Adults

Derbyshire County Council

- Resettlement Coordinator
- Senior Community Safety Officer
- Manager EHE
- Head of Service - Children Missing Education
- Manager - Unaccompanied Asylum-Seeking Children's Team

Derbyshire Health Care Foundation Trust

- Service Manager – Breakout YP Substance Misuse Service

Chesterfield Royal Hospital NHS Foundation Trust

- CAMHS - advanced Nurse Practitioner

Derby Homes

- Head of Housing Management

Minutes will be provided to specific organisational representatives as agreed

Core members will be responsible for ensuring that individuals within organisations are included for copies of minutes. Representatives from the following organisations are included in the circulation of minutes:

- Derby City Council
- Derbyshire County Council
- Derbyshire Health Care Foundation Trust
- Derbyshire Community Health Services Foundation Trust
- Derby and Derbyshire Integrated Care Board
- University Hospitals of Derby and Burton NHS Trust
- Chesterfield Royal Hospital NHS Foundation Trust
- EMAS
- Nominated Special Schools located in Derby and Derbyshire
- The Probation Service
- Derbyshire Fire and Rescue

Purpose and Activity

- To promote co-ordinated, multi-agency developments in relation to vulnerable young people in Derby, encompassing:
 - Children at risk of Exploitation (CRE) – child sexual abuse (CSE) and child criminal exploitation (CCE)
 - Contextual Safeguarding/Placed Based Risk
 - Missing Children (from home or care)
 - Children Missing Education (CME)
 - Children who are Electively Home Educated (EHE), on a part-time timetable or excluded
 - Emotional Wellbeing and Mental Health
 - Substance Misuse
 - Young people vulnerable to Radicalisation
 - Serious Youth Violence/Knife Crime
 - Child on Child (Peer on Peer) Abuse
 - Young people in custody
 - Children in unregulated/unregistered settings
 - Refugee resettlement / Asylum dispersal
 - Unaccompanied asylum-seeking children
 - Licensing
 - Transition from childhood to adulthood
 - Modern Slavery
 - Teenage Pregnancy
 - On-line Safety/Harms

- To receive reports on an agreed reporting cycle (and as required) from key agency representatives on progress to address areas of vulnerability adversely impacting on children and young people and agree priority actions across the partnership
- To monitor the EVYP workplan to deliver identified actions to improve the safety of children and young people
- To engage young people directly to improve the safety of children and young people
- To take into account local, regional and national intelligence identifying emerging risks and developments to inform the work of the DDSCP
- To promote the sharing of information across the partnership along with children and young people to identify risk and actions that can be taken to reduce risk and co-ordinate agency service responses.

Reporting Arrangements

The sub-group will meet quarterly, and the Chair will report biannually to the Safeguarding Partnership Executive Board. This will include a summary of key activity and outcomes, performance and quality assurance data.

The group may convene task groups as necessary, to take forward aspects of the action plans. These will be chaired by a member of the sub-group and may include individuals outside the group. Task groups will have a specific focus and timescale and the task group chair will be responsible for progressing the task and reporting back to the sub-group.

Standing agenda

- Agency reports (as per the agreed cycle for reporting or as required) including partnership wide strategic issues which require a shared approach to progress, key feedback from children and young people and key evidence outlining impact of interventions and processes.
- Review of the EVYP Workplan including feedback from task groups and operational groups.
- National developments and emerging local issues, with a focus on co-ordination of activity.
- Escalations/requests from partners/stakeholders and other sub-groups and matters to be raised with Executive Board.

Derby and Derbyshire Policy and Procedures Group

Membership

Chair

- Derby City Council – Head of Service, Children’s Quality Assurance
- Vice Chair – to be confirmed

Lay Member representatives

Derby City Council

- Head of Service, Children's Social Care Fieldwork
- Head of Service (Locality 2)

Derbyshire County Council

- Service Director, Performance Quality & Partnerships
- Head of Child Protection and Independent Reviewing Officer Service
- Principal Social Worker
- Head of Service, Starting Point
- Head of Service, Early Help

Derbyshire Police

- Detective Chief Inspector
- **NHS Derby and Derbyshire Integrated Care Board** Designated Nurse Safeguarding Children
- Named Doctor for Safeguarding
- Designated Doctor for Safeguarding

Chesterfield Royal Hospital NHS Foundation Trust

- Head of Safeguarding, Prevent Lead

Derbyshire Healthcare NHS Foundation Trust

- Head of Safeguarding Children

University Hospitals of Derby and Burton NHSFT

- Specialist safeguarding practitioner (Lead for safeguarding children)

Derbyshire Community Health Foundation Trust

- Named Nurse for Safeguarding Children

The Probation Service

- Senior Probation Officer

Diocese of Derby, Anglican

- Safeguarding Lead Officer

Derby and Derbyshire Safeguarding Children Partnership

- Policy, Procedure and Regulation Officer
- Business Support Officer

Minutes circulated to and invitation to meetings as required

- Derby City Council Legal Services
- Derbyshire County Council Legal Services
- Derby City Council Principal Public Health Manager
- NHS Derby and Derbyshire Integrated Care Board- Assistant Director for Safeguarding Children,
- East Midlands Ambulance Service
- Crown Prosecution Service Representative
- University Hospitals of Derby and Burton NHSFT (Head of Safeguarding and Vulnerable People)

Purpose and Activity

This collaborative Group will establish common policies and procedures and joint ways of working for safeguarding and for promoting the welfare of children in relation to the action to be taken where there are concerns about a child's safety or welfare, including thresholds for intervention.

The Group will ensure that:

- policies and procedures are up to date and available for all relevant staff
- safeguarding standards are in place
- new legislation/regulations and guidance relevant to safeguarding children is used to inform revision of local policies and procedures
- learning from local and national case reviews informs updates to procedures
- specific E safety policies and procedures are embedded in the arrangements to safeguard children
- shortfalls in practice are raised with the Quality Assurance Groups
- collaborative delivery of relevant policy and procedures to support the work of the Safeguarding Partnership and arrangements are established and reviewed to achieve this

Reporting Arrangements

The Subgroup Chair will report biannually to the Safeguarding Partnership Executive Board. This will include a summary of key activity and outcomes, performance and quality assurance data.

Outcome, performance and quality assurance data will also be provided to the respective QA sub-Groups, as required.

The group may additionally convene task groups as necessary, to take forward aspects of the action plans. These will be chaired by a member of the sub-group and may include individuals outside the group. They should be joint Derby/Derbyshire groups, where this is appropriate. Task groups will have a specific focus and timescale and the task group chair will be responsible for progressing the task and reporting back to the sub-group.

Standing Agenda

- Information sharing from providers to ensure key safeguarding themes impacting on local children and young people are considered
- Issues arising from / for DDSCP groups
- Progress with action plans including feedback from task groups and operational groups
- Safeguarding procedures for sign off
- Quality Assurance and user feedback as applicable
- National developments and emerging local issues, with a focus on co-ordination of activity

Derby and Derbyshire Learning and Organisational Development Group

Membership

Chair
Derbyshire Police

- Detective Chief Inspector (PPU)
- Vice Chair – Named GP for Safeguarding Children, NHS Derby and Derbyshire Integrated Care Board

Derby City Council

- Workforce Learning and Development Manager (Children's Team)
- Deputy Head of Service, Early Help
- EYFS Co-ordinator

Derbyshire County Council

- Learning and Development Business Partner, Corporate Services and Transformation
- Staff Development Training Manager
- Child Protection Manager, Education
- Early Years' Service Co-ordinator
- Principal Social Worker
- **NHS Derby and Derbyshire Integrated Care Board Designated Nurse**
- Named GP

Derbyshire Community Healthcare Services

- Specialist Practitioner Safeguarding

Derbyshire Healthcare NHS Foundation Trust

- People Development Lead

University Hospitals of Derby and Burton NHS Foundation Trust

- Specialist Safeguarding Professional

Chesterfield Royal Hospital

- Head of Safeguarding Prevention Lead

Derby and Derbyshire Safeguarding Children Partnership

- Child Safeguarding Practice Review Manager
- Senior Learning and Organisational Development Officer
- Learning and Organisational Development Officer
- Business Support Officer

Minutes circulated to and invitation to meetings as required

- University Hospitals of Derby and Burton NHSFT (Head of Safeguarding and Vulnerable People)
- The Probation Service (Virtual member)
- Derbyshire Fire and Rescue Service (Virtual member)
- Head of Child Protection and IRO Service (Derbyshire) (Virtual member)

Purpose and Activity

The Learning and Organisational Development Group will assist the Safeguarding Partnership to fulfil their duties relating to the requirements of the Children and Social Work Act, 2017 with regards to organisational learning and workforce development specifically how inter-agency training will be commissioned, delivered and monitored for impact (WT 2018).

To meet this purpose, the LOD Group will:

- Publish a strategy for organisational learning and development, which identifies priorities for workforce development, evaluation of effectiveness and feedback from practitioners to quality assure practice
- Gather safeguarding training needs analysis data from all members of the Stakeholders Group
- Identify the learning from practitioners within development activities and how this has led to any organisational change
- Oversee the Training Validation Panel, publicise approved independent safeguarding training providers and quality assure standards of training
- Publish an annual report which will analyse training attendance and report on training outcomes for children and families and multi-agency learning activity
- Early identification and analysis of emerging themes and new safeguarding issues to arrange coordinated organisational responses for stakeholders and their workforce
- Ensuring that workforces, individually and collectively receive, advice, assistance and support in implementing legislative, guidance and policy changes which impact on the safeguarding of children
- Identify the recommendations from local and national child safeguarding practice reviews
- Identify the feedback from quality assurance activity which should inform all safeguarding training and feed into the Quality Assurance Groups the standard of safeguarding practice
- Monitor and evaluate the effectiveness of single agency and multi-agency training, to safeguard and promote the welfare of children to ensure that it is fit for purpose and meets local needs
- Identify examples of how partners have sought to gather, reflect upon and utilise feedback from children and families to inform their work and influence service provision.
- To provide or promote, appropriate multi-agency learning opportunities and events that ensure that partner organisations are kept up to date with contextual changes relating to the safeguarding of children within Derby and Derbyshire.

Reporting Arrangements

The Subgroup Chair will report annually to the Safeguarding Partnership Executive Board. This will include a summary of key activity and outcomes, performance and quality assurance data.

Outcome, performance and quality assurance data will also be provided to the respective QA sub-Groups, as required.

The group may additionally convene task groups as necessary, to take forward aspects of the action plans. These will be chaired by a member of the sub-group and may include individuals outside the group. They should be joint Derby/Derbyshire groups, where this is appropriate. Task groups will have a specific focus and timescale and the task group chair will be responsible for progressing the task and reporting back to the sub-group.

Standing Agenda

- Information sharing from providers to ensure key safeguarding themes impacting on local children and young people are considered
- Issues arising from / for DDSCP groups
- Agency reports on impact of training

- DDSCP report on Training delivery and impact
- Progress with action plans including feedback from task groups and operational groups
- Quality Assurance and user feedback as applicable
- National developments and emerging local issues, with a focus on co-ordination of activity

District Councils' Safeguarding Group (Derbyshire)

Membership

The District Council's Safeguarding Group (DCSG) consists of Safeguarding Lead Officer representatives from all Derbyshire District Councils.

Chair

- Bolsover District Council – Housing Enforcement Manager
- Vice Chair – to be confirmed

Representation from:

- Amber Valley Borough Council
- Bolsover District Council
- Chesterfield Borough Council
- Derbyshire Dales District Council
- Erewash Borough Council
- High Peak Borough Council
- North East Derbyshire District Council
- Rykneld Homes
- South Derbyshire District Council
- Derbyshire Safeguarding Adult Board

Derby and Derbyshire Safeguarding Children Partnership

- Policy, Procedure and Regulation Officer

Purpose and Activity

The District Council's Safeguarding Group (DCSG) is a subgroup of the Derby and Derbyshire Safeguarding Children Partnership and also of the Derbyshire Safeguarding Adults Board (DSAB). DCSLSG seeks to promote and safeguard the welfare of all children and vulnerable adults within the respective District Council areas.

- To support the DDSCP and DSAB in fulfilling their statutory duties by ensuring effective coordination, cooperation and implementation at the District Council level.
- To promote consistency of high quality, effective safeguarding practice across District Councils.
- To provide a District level forum where Councils can meet collectively to achieve positive outcomes for children and vulnerable adults.
- To provide two-way communication between District Councils and the DDSCP and DSAB.

Objective

- To explore safeguarding issues on a District Council level, enhancing knowledge of the role of District Councils in the safeguarding environment and feeding any significant issues to and from the Boards.
- To ensure a standardised, consistent approach to safeguarding training, and consider District Council level training needs assessments and events, training and materials to address the gaps in provision.
- To create and provide platform for District Councils to share own information and experience, examples of good practice, as well as challenges faced locally by District Councils.
- To support and facilitate dissemination of Serious Case Review findings and awareness raising/learning on other safeguarding issues at District Council level.
- To evaluate District Council safeguarding practice and policies by carrying out audits, staff consultations and reviews e.g. to ensure consistency of response to, for example Section 11 Audits.
- To encourage and support consistency in practice and policies across the County and across the District Council areas.

Reporting Arrangements

The DDCSG will report annually to the DDSCP and as required to the DSAB via a Chair's Report and an Impact Log.

Standing Agenda

- Information sharing from providers to ensure key safeguarding themes impacting on local children and young people are considered
- Issues arising from / for DDSCP groups
- Progress with action plans including feedback from task groups and operational groups
- Performance reports, Quality Assurance and user feedback as applicable
- National developments and emerging local issues, with a focus on co-ordination of activity