

Classification: OFFICIAL

Training Pathway for Education Staff in Maintained, Academies, Private, Colleges and Free School Settings.

The pathways relate to the four different levels of staff.

Level 1 staff (those whose work role brings them in contact with children and young people) – Level 2 staff (those who work regularly with children and young people and families and/carers and may be asked to contribute to safeguarding processes.):

Level 3 staff – Those with particular specialised responsibility for safeguarding children contributing to safeguarding assessments and plans:

Level 4 staff – Those with responsibility for supervising or guiding staff in safeguarding processes such as designated or named professionals or managers of staff working at level 1-3:

	Mandatory Training	Comments
1	<p>Level 1 staff - caretakers, reception staff, lunchtime supervisors, catering staff should complete the E learning course which is available on the www.derbyscb.org.uk website 'An Introduction to Child Protection'. This course is free and on completion of an assessment a certificate can be printed off. This course should be completed within 6 months of starting work.</p> <p>All level 1 staff should also complete a Prevent course either on line or within an hour long briefing. The one line course is available via the www.derbyscb.org.uk website.</p>	<p>The e learning course can be completed in pairs or a small group depending on the number of computers available and so it is not necessary to be computer literate.</p>
2	<p>Level 2 staff – all staff who have regular direct contact with children such teachers, teaching assistants, learning assistants, learning mentors and unqualified teachers who do not have direct responsibility for safeguarding processes.</p> <p>All Level 2 staff must complete the E learning course which is available on the www.derbyscb.org.uk website 'An Introduction to Child Protection'. This course is free and on completion of an assessment a certificate can be printed off. This course should be completed within one month of starting work.</p> <p>Staff should attend a Safeguarding Level 2 course every 2 years within their agency. This course should be a minimum of two hours and cover awareness of safeguarding children such as signs, symptoms and indicators, thresholds, reporting and referral processes as well as recent developments.</p>	<p>A single agency training the trainer course is available for Level 3 and Level 4 staff which enables them to deliver training within their school. In addition there are details of validated trainers on the www.derbyscb.org.uk website.</p>

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3	<p>Level 2 staff</p> <p>All Level 2 staff must attend the Prevent course or complete the on line course via the www.derbyscb.org.uk website.</p>	
4	<p>Level 2 staff</p> <p>In addition all staff members should receive regular safeguarding and child updates (for example via email, e-bulletins, staff meetings), as required but at least annually, to provide them with relevant skills and knowledge to safeguard children. To support schools to meet this requirement the DSCB:</p> <ul style="list-style-type: none">• Publish regular safeguarding newsletters;• Provide additional training resources; and• Circulate regular national and local safeguarding updates to Heads/Principals and Designated Safeguarding Leads.	
5	<p>Level 3 Staff – all staff who take a responsibility as a designated safeguarding lead (and any deputies) or are involved in safeguarding processes. Level 3 staff must attend the Everybody’s Business course within three months of undertaking their role. Once they have completed this course it is not necessary to repeat it.</p> <p>Level 3 staff should attend a Level 3 course every 2 years thereafter.</p> <p>Key courses include:</p> <ul style="list-style-type: none">• Improving outcomes for children• Child Sexual abuse• Child Sexual Exploitation• Neglect• Domestic Abuse• Child Protection Conferences and Core Groups• Alcohol and Substance Misuse by Parents• The Impact of Parental Mental Health• Supporting Parents with a Learning Disability• BME and New Communities• Safeguarding Disabled Children• Single Agency Training the Trainers in Everybody’s Business <p>Priority should be given to courses which have the most relevance to the pupil/student population at the school.</p>	

6	<p>All Level 3 staff must attend the Prevent course or complete the on line course via the www.derbyscb.org.uk website.</p> <p>In addition to the formal training Designated Safeguarding Leads knowledge and skills should be refreshed (i.e. via e-bulletins, meeting other Designated Safeguarding Leads, or simply taking the time to read and digest safeguarding developments) at regular intervals, as required, to allow them to understand and keep up with any developments relevant to their role.</p> <p>Level 3 staff to take a lead in developments such as on line safety, CSE, FGM and Prevent.</p> <p>Level 3 staff/DSL's often also take the role of the CSE Champion and thereby have access to CSE Champion Workshops. These workshops are coordinated by the CSE Manager, Mandy Macdonald, mandy.macdonald@derby.gov.uk 01332 64 2346</p>	
7	<p>Level 4 Staff – are staff who supervise Level 3 and level 2 staff should attend a safeguarding course every 2 years. This can be from the level 3 list above or the Effective Support and Supervision course.</p> <p>All Level 4 staff must attend the half day Managing Allegations course within a year of undertaking this role.</p> <p>All Level 4 staff must attend the Prevent course or complete the on line course via the www.derbyscb.org.uk website.</p> <p>Level 4 staff must have an overview of compliance with training, particularly by Level 3 staff.</p> <p>Level 3 and Level 4 staff can attend the Single Agency Training the Trainer course to enable to them to deliver the Everybody's Business course within their school.</p>	

Contribution to Derby SCB training – Level 3 staff are welcome to join the DSCB multi agency training pool. For details contact: Naomi Feldman, Training Coordinator
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